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Task and Scope

Standard Fee*

Preparation of Financial Statements and Income Tax Returns

Business Entities

Sole Trader (Turnover below \$300,000)	\$1,008
Sole Trader (Turnover \$300,001 to \$600,000)	\$1,608
Partnership (Turnover below \$300,000)	\$1,200
Partnership (Turnover \$300,001 to \$600,000)	\$1,800
Trading Company (Turnover below \$300,000)	\$1,500
Trading Company (Turnover \$300,001 to \$600,000)	\$2,100
Trading Company (Turnover \$600,001 to \$1,000,000)	\$2,700
Trading Company (Turnover \$1,000,001 to \$2,000,000)	\$3,900
Trading Company (Turnover \$2,000,000+)	POA
Trading Trust (Turnover below \$300,000)	\$1,200
Trading Trust (Turnover \$300,001 to \$600,000)	\$1,800
Trading Trust (Turnover \$600,001 to \$1,000,000)	\$2,400
Trading Trust (Turnover \$1,000,001 to \$2,000,000)	\$3,600
Trading Trust (Turnover \$2,000,000+)	POA

Non-Business Entities

Investment Company (Holding assets below \$50,000)	\$408
Investment Company (Holding assets between \$50,001 and \$200,000)	\$1,500
Investment Company (Holding assets between \$200,001 and \$500,000)	\$1,800
Investment Company (Holding assets between \$500,001 and \$2,000,000)	\$3,000
Investment Company (Holding Assets above \$2,000,000)	POA
Investment Trust (Holding assets below \$50,000)	\$408
Investment Trust (Holding assets between \$50,001 and \$200,000)	\$1,200
Investment Trust (Holding assets between \$200,001 and \$500,000)	\$1,800
Investment Trust (Holding assets between \$500,001 and \$2,000,000)	\$3,000
Investment Trust (Holding Assets above \$2,000,000)	POA

Self Managed Superfunds

Annual fee (including audit) from:	\$1,800
Additional set-up fee to transfer an existing fund to Meitnerium.	\$1,200
Establishment of new fund	\$1,200

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Standard Fee*

Activity Statements

Annual Service

Activity Statement - Annual GST	\$300
4 x Activity Statements - Quarterly GST Only	\$1,008
4 x Activity Statements - Quarterly GST + PAYGW	\$1,200
4 x Activity Statements - Quarterly GST + PAYGW (3 to 5 Employees)	\$1,608
12 x Activity Statements - Quarterly GST + Monthly PAYGW	\$1,608
12 x Activity Statements - Quarterly GST + Monthly PAYGW (3 to 5 Employees)	\$1,608
12 x Activity Statements - Quarterly GST + Monthly PAYGW (6 to 10 Employees)	\$2,604
12 x Activity Statements - Quarterly GST + Monthly PAYGW (11 or more Employees)	\$3,204
12 x Activity Statements - Monthly GST + PAYGW	\$7,200
4 x Activity Statements - Quarterly IAS (PAYGW Only)	\$204

Fee for Single Activity Statements

Business Activity Statement - Quarterly GST Only	\$200
Business Activity Statement - Quarterly GST + PAYGW	\$300
Business Activity Statement - Quarterly GST + PAYGW (3 to 5 Employees)	\$402
Business Activity Statement - Quarterly GST + Monthly PAYGW	\$402
Business Activity Statement - Quarterly GST + Monthly PAYGW (3 to 5 Employees)	\$402
Business Activity Statement - Quarterly GST + Monthly PAYGW (6 to 10 Employees)	\$500
Business Activity Statement - Quarterly GST + Monthly PAYGW (11 or more Employees)	\$600
Business Activity Statement - Monthly GST + PAYGW	\$600
Instalment Activity Statement - Monthly PAYGW	\$50
Instalment Activity Statement - Monthly PAYGW (3 to 5 Employees)	\$100
Instalment Activity Statement - Monthly PAYGW (6 to 10 Employees)	\$150
Instalment Activity Statement - Monthly PAYGW (11 or more Employees)	\$200

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Other Tax Lodgments

Fringe Benefits Tax

Employee Contribution - 1 Employee	\$144
Employee Contribution - 2 Employees	\$216
Exempt Vehicle Declaration - 1 Car	\$108
Exempt Vehicle Declaration - 2 Cars	\$144
Exempt Vehicle Declaration - 3 Cars	\$180
Exempt Vehicle Declaration - 4 Cars	\$204
Return & Lodgement	\$408

Other

Wine Equalisation Tax & Producers Rebate Reporting	\$600
Fuel Tax Credits	\$204
Taxable Payments Annual Return	\$204
Investment Schedule	\$40
Residential Rental Property Schedule (First Year)	\$300
Residential Rental Property Schedule	\$156
Capital Gains Calculation for the Sale of Shares/Units/Cryptocurrency	\$48
Capital Gains Calculation for the Sale of Real Estate	\$300

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Standard Fee*

Employer Compliance

Superannuation Reporting

Quarterly, 1 to 2 Employees	\$204
Quarterly, 3 to 5 Employees	\$300
Quarterly, 6 to 10 Employees	\$408
Quarterly, 11 to 19 Employees	\$600

Single Touch Payroll Finalisation

1 to 2 Employees	\$108
3 to 5 Employees	\$156
6 to 10 Employees	\$204
11 to 19 Employees	\$300

Worker's Compensation Insurance Annual Return (eg Return to Work SA or WorkSafe)

1 to 2 Employees	\$108
3 to 5 Employees	\$156
6 to 10 Employees	\$204
11 to 19 Employees	\$300

Portable Long Service Leave

6 Portable Long Service Leave Returns (1 to 2 Employees)	\$300
6 Portable Long Service Leave Returns (3 to 5 Employees)	\$408
6 Portable Long Service Leave Returns (6 to 10 Employees)	\$600
6 Portable Long Service Leave Returns (11 to 19 Employees)	\$804
Single Portable Long Service Leave Return (1 to 2 Employees)	\$84
Single Portable Long Service Leave Return (3 to 5 Employees)	\$120
Single Portable Long Service Leave Return (6 to 10 Employees)	\$168
Single Portable Long Service Leave Return (11 to 19 Employees)	\$228

Superannuation Guarantee Charge Statements

1 to 2 Employees	\$108
3 to 5 Employees	\$216
6 to 10 Employees	\$432
11 to 19 Employees	\$864

Payroll Software Set-up

Business	\$120
Employee set-up (per employee)	\$50

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Business Services

Business Advisory

Tax Planning	\$600
Monthly Financial Statements	\$3,600
Quarterly Financial Statements	\$1,200
Monthly Management Reports	\$9,240
Form 2 Preparation	\$900
Business Valuation Report	\$900
Division 7A Loan Agreement	\$300
ABN/TFN Application	\$90
New Entity Formation - First Entity (Does not include legal or regulatory fees)	\$500
New Entity Formation - Additional Entities (Does not include legal or regulatory fees)	\$300

Corporate Secretarial Services

ASIC Annual Review	\$240
Preparation and Lodgement of ASIC Forms	\$72
Preparation of Company Minutes, Resolutions etc.	\$60

Xero Accounting Software**

Xero Online Accounting Monthly Subscription - "Ignite" plan.	\$382
Xero Online Accounting Monthly Subscription - "Grow" plan.	\$764
Xero Online Accounting Monthly Subscription - "Comprehensive" plan.	\$982
Xero Online Accounting Monthly Subscription - "Ultimate 10" plan.	\$1,255

[**Please refer to the Xero website for current pricing](#)

Hourly Rates

Bookkeeping & Administration Support Services

Bookkeeping	\$90
Payroll Processing	\$90

Accounting and Tax Agent Services

Services not listed above will be charged at hourly rates. Common examples include:

- Client queries that require calculations or research.
- Finance Application Assistance
- ATO Negotiations (payment plans, lodgement extensions)
- Software Support

Practitioner Rates:

Matthew Thomas (Principle)	\$240
Danielle Furniss	\$140