



MEITNERIUM
ACCOUNTING & TAXATION

FIXED PRICE ACCOUNTING

Meitnerium Accounting & Taxation offers a fixed price accounting and taxation service using the Xero Online Accounting System. It suits small to medium sized business owners who are looking for proactive advice to grow and manage their business.

Our Fixed Price service starts from as little as **\$250 plus GST** per month. Once set up, the monthly fee removes the need for a large end of year accounting bill – useful for managing cashflow.

WHAT IS XERO

Simple.
Smart.
Secure.



Xero is an online accounting system designed for small to medium businesses and their advisors.

Incredibly easy to use

24/7 access from anywhere using the internet

Automatic importing of bank statements

Free automatic updates, automatic data backup

Unlimited users

YOUR PACKAGE CAN INCLUDE

- Proactive business advice every 3 months
- We'll complete your **annual financial statements, income tax returns, business activity statements** and **tax administration** (tax assessments and reminders)
- Annual tax planning review, business and personal needs analysis
- Regular management reports to assist with managing your tax payments, budget and cashflow
- Regular email updates with advice to keep you informed of relevant tax and business issues.
- Xero online accounting software – we provide you with full training, you input the basic data, we check it

What you get, and why it's important

Regular PROACTIVE advice and reporting. Know what is happening in your business and view current trends as they occur and take necessary corrective action sooner rather than later. Financial institutions supplied up to date data to support loan applications. Regular updates on your financial position rather than at the end of the financial year.

Accounting fees paid monthly for easier cashflow management.

An accounting system that is SIMPLE to operate. No specialist knowledge required, we provide you with all the Xero training needed.

GST is taken care of. Business activity statements professionally prepared and lodged for you.

Timely preparation of annual financial statements and tax returns. Peace of mind that your tax returns are lodged on time and prepared by professionals.

Enhanced tax planning. Know how your business is going and get recommend tax strategies and forecast your tax.

TURNOVER AND SELECT YOUR TAILORED PACKAGE

CHOOSE YOUR SERVICES

Simply select the level of service you would like, and we can begin helping you!

PRICE	Xero Fee	Basic	Standard	Employer	Manager
Monthly Xero STARTER (1 Payroll) Subscription (inc. GST)	\$29				
Monthly Xero STANDARD (2 Payroll) Subscription (inc. GST)	\$59				
Monthly Xero PREMIUM 5 Subscription (inc. GST)	\$76				
Monthly Xero PREMIUM 10 Subscription (inc. GST)	\$87				
Monthly Xero PREMIUM 20 Subscription (inc. GST)	\$109				
Monthly Xero PREMIUM 50 Subscription (inc. GST)	\$149				
Monthly Xero PREMIUM 100 Subscription (inc. GST)	\$177				
Initial Xero Setup & Training (exc. GST)		From \$350	From \$350	From \$350	From \$350
Monthly Fixed Price (exc. GST)		from \$125	from \$250	from \$300	from \$420

SERVICES INCLUDED	Basic	Standard	Employer	Manager
Annual Financial Statements Preparation	✓	✓	✓	✓
Tax Return Preparation & Lodgement	✓	✓	✓	✓
Unlimited e-mail and Phone support (brief responses only)	✓	✓	✓	✓
Tax Planning Review (in April/May)		✓	✓	✓
Preparation & Lodgement of BAS		✓	✓	✓
Online view of cash position		✓	✓	✓
Quarterly Review of your data entry		✓	✓	✓
ASIC Registered Office and Annual Review Service*		✓	✓	✓
SuperStream Superannuation Reporting			✓	✓
Return to Work Annual Return			✓	✓
Single Touch Payroll Finalisation			✓	✓
Budgets prepared and reviewed quarterly				✓
Quarterly Management Reports				✓
Quarterly Business Strategy Meeting				✓
Unlimited Company and ASIC Lodgements				✓
Annual 12 Month Cash Flow Forecast & Profit Plan				✓
Monthly Profit & Cash Flow Actual –v- Budget Report				✓
Monthly Management Reports				✓

**Note: Company and ASIC lodgements will be invoiced separately*

BONUSES INCLUDED	Basic	Standard	Employer	Manager
Annual Business and Personal Needs Review	Free	Free	Free	Free
Regular e-mail Newsletter	Free	Free	Free	Free

All services above can be "mixed and matched". Please contact us for a discussion about your circumstances.

MEITNERIUM ACCOUNTING AND TAXTION

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